



Administrative Fee Schedule

The Community Giving Foundation is about more than transactions; we are about innovative philanthropy. Community convening, strategic grantmaking, donor connections, nonprofit training and the promotion of charitable giving are what ultimately transforms the communities we call home. Fees assessed for funds held at the Foundation support the processing of grant checks, accepting and acknowledging donations, completing annual audits and reporting, and help keep you involved in our story of giving. The fee schedule below reflects the annual rate which is assessed quarterly on a fund's 16-quarter rolling fund average balance unless otherwise noted.

Type of Fund	Endowed or Non-Endowed	Establishing Gift Amount	Minimum Balance for Payout	Fee
Unrestricted	Endowed	Minimum \$500 with 5 years to meet minimum balance for payout	\$10,000	1.5%
Field of Interest	Endowed	Minimum \$500 with 5 years to meet minimum balance for payout	\$10,000	1.5%
Donor Advised	Endowed	Minimum \$500 with 5 years to meet minimum balance for payout	\$10,000	\$0-\$499,999: 1.5% \$500,000-\$999,999: 1.25% ≥\$1,000,000: 1.0%
Designated	Endowed	Minimum \$500 with 5 years to meet minimum balance for payout	\$10,000	1.5%
Scholarship	Endowed	Minimum \$500 with 5 years to meet minimum balance for payout	\$20,000	1.85%
Testamentary	Endowed	Determined by type of fund	Determined by type of fund	Determined by type of fund
Special Projects	Non-Endowed	N/A	Payout cannot exceed fund balance	5.0%
Non-Endowed	Non-Endowed	Minimum \$100	Payout cannot exceed fund balance	See below
Temporary Memorial / Honorary Funds	Endowed / Non-Endowed TBD		N/A	1.5%

Additional Information

- Fund establishment for any type of fund is at the discretion of Foundation staff based on best practices for fund establishment following the Foundation's grantmaking guidelines and gift acceptance policy. The number of Special Project Funds accepted annually is limited.
- Temporary Memorial / Honorary Funds may be originated and accept an unknown amount of donations for a period of three months. Soon after that time, staff will review the balance, donations, payout and fund establishment options with the appropriate contact person.
- Endowed funds have five years to meet the minimum balance for payout amount or the fund will be transferred per the fund agreement's contingency plan.
- Non-Endowed Funds: Short-term funds in existence for less than one year will have a 1.5% fee assessed to each gift. Long-term funds in existence greater than one year will have a 1.5% annual fee assessed quarterly based on the fund's 16-quarter rolling average.
- Additional fees may be assessed for other services such as complex gift acceptance, large quantity of transactions, special grant processing and review, or other non-standard services.
- PLEASE NOTE: This administrative fee schedule does not include investment fees. Investment fees will vary based upon the Foundation's asset manager's selections per the investment policy statement and are assessed monthly.