



**The Women's Giving Circle
of the Central Susquehanna Community Foundation**

GRANTMAKING GUIDELINES

Mission

The Women's Giving Circle of CSCF empowers, connects, and inspires women and girls by supporting initiatives and resources that better their lives.

Eligibility and Restrictions

- applicant must have a 501c3 IRS tax exempt designation or be a governmental organization
- applicant's proposal must address the needs of women and/or girls
- The applicant's proposal must serve residents within the Central Susquehanna Community Foundation service area (Lower-Luzerne, Columbia, Montour, Northumberland, Union and Snyder counties)
- the Foundation does not award grants to individuals
- the Foundation does not award grants that serve an exclusively religious purpose
- grants are made for future programs/projects only, funding will not be awarded to projects completed before final board approval
- the Foundation discourages repeated applications for sustained funding of programs

Evaluation Criteria

The Women's Giving Circle Fund favors programs/projects that:

- programs whose primary beneficiaries are women and/or girls
- give a clear and concise explanation of the program
- fulfill the applicant's mission statement
- establish measurable goals and have an evaluation process for reviewing and promoting best practices
- demonstrate how positive outcomes of the program will be sustained and have a sound organizational sustainability plan
- do not duplicate services provided by other community organizations
- include collaboration with other organizations

The Women's Giving Circle Grants Committee reviews grants based on their perception of the issues most important to the women of the CSCF service area.

Application Process

Grant applications will become available annually in December. For further information and instructions for accessing the grant application online, visit www.csgiving.org, click on “Learn” then click “Women’s Giving Circle”. You can also contact Christine Pangelinan, CSCF Program Officer at cpangelinan@csgiving.org or 570-752-3930 ext. 2. Grant decisions are announced in March. Please note: grant deadlines are tentative and may change without notice.

The Grants Committee will review and evaluate each completed application that meets the Fund’s guidelines and refer its recommendations to the steering committee for approval. During the review process, the CSCF may contact the organization for additional information as needed.

Follow-Up Requirements

A final grant report is due online within 30 days of program completion or by Dec. 31 of the calendar year, whichever comes first. Grant report forms must be accessed and completed online through the Foundation’s grant website.

The Women’s Giving Circle of the Central Susquehanna Community Foundation requires that recipients include the following statement in all publicity materials related to their grant-funded program:

“Support was provided by the Women’s Giving Circle Fund of the Central Susquehanna Community Foundation.”

Our logo is available upon request and should be used where appropriate. Recipients are also asked to document their program with photographs, which should be submitted with the grant report form along with copies of any press releases, media coverage, or newsletter articles. CSCF staff and/or WGC committee members may contact grantees to schedule follow-up visits to highlight the outcomes of the grant funded program/project.

Contact Us:

For grant-related questions, please contact Christine Orlando, CSCF Senior Program Officer at corlando@csgiving.org or 570-752-3930 ext. 2.