



***Central Susquehanna  
Community Foundation  
Publicity Guidelines***

Grant recipients are required to place press releases and public announcements in newspapers, newsletters, brochures, annual reports, etc. These announcements highlight your organization while also recognizing the Foundation's contribution. To effectively share the news about the grant you received, please keep the following guidelines in mind:

- list the Sunbury Area Community Foundation, affiliated with the Central Susquehanna Community Foundation when mentioning the source of the funds
- contact the Foundation for logo usage
- photos help illustrate your grant project
- mention and/or provide link to the Foundation's Web site: [www.csgiving.org](http://www.csgiving.org)

At the end of your press release, add the following about SACF:

The Sunbury Area Community Foundation (SACF) was created from the sale of the Sunbury Community Hospital in 2005 as the Sunbury Area Health Foundation to continue to provide for charitable healthcare needs in the Sunbury region. Today the expanded mission of the SACF is helping to meet a multitude of charitable needs for residents of the Sunbury area. For more information visit [www.csgiving.org](http://www.csgiving.org) and click on affiliates.

Prior to publication, please submit drafts to the Foundation for approval. Drafts can be faxed to 570-752-7435, emailed to [cpangelinan@csgiving.org](mailto:cpangelinan@csgiving.org) or mailed to 725 West Front Street, Berwick, PA, 18603. After approval is received, send us copies of any media coverage that result from your efforts.

Photographs of the grant project along with testimonials from organization leaders should also be forwarded to the Foundation.